

# SACRAMENTO VALLEY DARTING ASSOCIATION

## BY-LAWS



REVISED APRIL 2024

### Article I – NAME

**Section 1:** The name of the organization shall be Sacramento Valley Darting Association (SVDA).

### Article II – DEFINITIONS

**Section 1:** Whenever the initials SVDA are used in these By-Laws they shall mean Sacramento Valley Darting Association.

**Section 2:** Whenever the word Board is used it shall mean the offices described in Article VI, Section 1.

**Section 3:** Whenever the word Sponsor is used it shall mean owner(s) or authorized responsible person(s) of an establishment supporting a SVDA Team and hosting sanctioned League play. There shall be two types of Sponsors;

- 1) Sponsor for profit- a business owner who directly profits from hosting a SVDA sanctioned Team or event through the sale of food, beverage, dart supplies or services;
- 2) Non Profit Sponsor- an authorized responsible person(s) hosting an SVDA sanctioned team or event at their privately owned property.

**Section 4:** Whenever the word Neutral is used it shall mean a person not involved in the Team, location or division under discussion.

**Section 5:** Whenever the term Senior Board Member is used it shall mean the person having served the most terms on the Board.

**Section 6:** Whenever the word League is used it shall mean darts played by teams under the sanction of the SVDA.

**Section 7:** Whenever the word Team is used it shall mean a group of at least four members in good standing of the SVDA formed for the purpose of participating in League darting activities.

**Section 8:** Whenever the word Member is used it shall mean a person in good standing with the League who is financially current and not on probation or other disciplinary action from the League.

## Article III – OBJECTIVES

**Section 1:** The objectives of the SVDA shall be to promote darts, coordinate the function and activities of darts, and sanction League play according to the rules in effect as well as to establish and maintain friendly relationships with similar organizations.

**Section 2:** The SVDA shall be a non-profit, non-political and non-sectarian organization.

## Article IV – FEES

**Section 1:** Membership and Sponsor fees shall be established by members of the SVDA at General Meetings.

**Section 2:** Membership fees shall be applicable for a period of one (1) season. Dates for sign-ups shall be set by the current Board. An applicant shall be considered to be a properly registered Member of the SVDA when, within current policies, his/her sign up information and appropriate Membership or any other appropriate fee has been received by the Treasurer and/or Results Secretary.

**Section 3:** Sponsor fees shall be applicable each season. Sponsor fees shall be paid at or before the Captain's Meeting. Teams whose Sponsor's fee is not paid for the season may not play until the money is received.

**Section 4:** Membership fees equal in number to that of a complete Team for the season being entered must accompany each Sponsor fee. A Sponsor shall pay a fee for each SVDA Team it Sponsors. All fees are due at the Sign-up meeting prior to each season. Member or Sponsor fees not received by the Captain's meeting may result in the Member or Team being ineligible for that season of play.

**Section 5:** Teams changing home locations during the course of a season, for reasons other than expulsion or closing of the location shall reimburse that Sponsor at a rate of \$5.00 per remaining home match. Such a reimbursement shall not exceed the total fee posted by the Sponsor. Such Team shall not be permitted to continue to play unless the Board has been advised by the affected Sponsor that such reimbursement has been made.

**Section 6:** Sponsors will not be permitted to sign-up a Team until previous seasons Sponsor's fees have been paid.

**Section 7:** Teams who have not paid all applicable fees will be subject to a three (3) point penalty per week not paid.

## Article V – MEMBERSHIP

**Section 1:** Membership is open to anyone who shows interest in the game of darts.

**Section 2:** All memberships are subject to approval by the Board.

**Section 3:** A Membership may be terminated or restricted by a majority opinion of the Board if such a Member created disharmony or behaves in a manner which is prejudicial to order and discipline (refer to Rules of Play, Article 6). The Board's decision in such a matter may be appealed by the Member concerned to a committee composed of at least five (5) Neutral Captains drawn by lot. Such appeals must be in writing and have been received by the Secretary no later than seven (7) days after the Board's ruling. The Secretary shall arrange for the location for such a Meeting and notice shall be sent to the Neutral Captains within three (3) days of receipt of the appeal. No further appeals will be possible.

**Section 4:** An Associate Membership in the SVDA shall be available upon approval by the Board. An Associate Member has all the rights of a full Member but does not participate in League play. The fees for an associate Membership shall be two thirds (2/3) of that for a full Membership.

## Article VI - THE BOARD

**Section 1:** The Board shall be composed of the President, Vice-President, Secretary, Treasurer, Results Secretary, and eight (8) additional Members-at-large.

**Section 2:** When a Board vacancy occurs, sufficient addition shall be made in accordance with Section 5 of this Article, to bring Board membership up to the required total of thirteen (13). Such additions must be made no later than the next regular monthly Board meeting following the creation of the vacancy. No joint offices may be held.

**Section 3:** The Board shall be elected for a period of two (2) years and shall take office no later than one (1) week from the date of the election.

**Section 4:** No For Profit Sponsor shall serve as a Board Member. *EXCEPTION:* Those Board Members becoming For Profit Sponsors after the date of election shall be permitted to complete their term of office.

**Section 5:** Board vacancies may be filled by the President provided the following criteria are met:

- The vacancies in question are not the result of recall proceedings authorized under Article XIV.
- Volunteers are called for via written notice to each Sponsoring establishment posted at least ten (10) days prior to the date of the Board meeting at which such additions are to be made.
- The names of all applicants are submitted to the Board.
- The proposed Member was eligible for office at the preceding election.
- The majority of the Board approves the appointment.

**Section 6:** A Board Member automatically resigns when he/she fails to appear, unexcused, at three (3) consecutive meetings. In cases of extreme circumstances, absences may be excused subject to a majority of Board Members. Board and general meetings scheduled for the same night shall be considered one (1) meeting.

**Section 7:** Board Members resigning as per Section 6 of this Article, shall not be permitted to run for office at the subsequent election.

**Section 8:** At any time, a Board Member can resign from their position on the Board. A resignation should be a formal letter that includes the date, the reason for the resignation, and the person's signature. The person resigning can email/text his or her letter to the secretary or hand it to the secretary in person.

## Article VII – BOARD DUTIES/QUORUM

**Section 1:** The Board shall meet at least once each month. The meeting shall be determined by the President. Attendance shall be excused if notice of the meeting is not received at least three (3) days prior to the meeting by the Secretary. Members may also be excused by notifying the secretary of their absence two (2) hours before the meeting is called to order. There shall be no impromptu Board meetings held, unless all Board Members are present. All Members must be present to vote.

**Section 2:** Board meetings shall have a time limit of two and one half (2 1/2) hours from the time the meeting is called to order. A maximum of 15 minutes shall be allowed for the purpose of completing a point under discussion. This section may be waived by unanimous vote of the Members in attendance.

**Section 3:** Seven (7) Members in attendance shall constitute a Quorum. In the absence of the President and Vice President, the Senior Board Member shall assume the Chair.

**Section 4:** Should two (2) consecutive Board meetings, scheduled as per Section 1 of this Article fail to produce a Quorum, the Board shall be considered dissolved. It shall be the responsibility of those Members attending the second such meeting to arrange and call for an Election Meeting

within thirty (30) days. They shall also be responsible for ensuring the success and continuity of the SVDA until such time as the new Board takes office.

## Article VIII – DUTIES OF THE OFFICERS

**Section 1:** PRESIDENT: The President shall preside at all meetings. The President should remain fair and impartial, protect the rights of all the members and keep order in debates, ensuring fairness on both sides. He/she may vote only to break a tie. His/her signature will be one of the valid signatures on both the checking and savings accounts.

**Section 2:** VICE PRESIDENT: The Vice President shall assist the President in maintaining the efficiency of the operation, and in the absence of the President, he/she shall assume the duties normally performed by the President. His/her signature will be one of the valid signatures on the checking and savings accounts.

**Section 3:** Should both the President and Vice President take leave of office, the Senior Board Member (Article 7, Section 3) shall assume the duties of the President with the provision that he/she shall call an election meeting within thirty (30) days of their leaving office.

**Section 4:** SECRETARY: The Secretary will record the minutes of all meetings, prepare the meeting agenda, handle league correspondence and distribute all meeting notices. The secretary also maintains the official documents of the organization, including the bylaws, rules of play, correspondence, meeting agendas and meeting minutes. The secretary keeps the bylaws and other governing documents up-to-date with any changes made through the amendment process. His/her signature will be one of the valid signatures on the checking and savings accounts.

**Section 5:** TREASURER: The Treasurer will have custody of all SVDA funds and shall promptly deposit all monies received. He/she shall be responsible for the collection of fees and fines. He/she will be required to submit a monthly Treasurer's report to the Board. His/her signature will be one of the valid signatures on the checking and savings accounts. The Treasurer, at the direction of the Board, shall submit the books for audit as requested.

**Section 6:** RESULTS SECRETARY: Duties consist of receiving and compiling results of the weekly matches from the Team Captains; ensure that the results are made available to each Team Captain each week.

**Section 7:** BOARD MEMBERS-AT-LARGE: Sufficient Board Members-at Large as required per Article VI, Section 1 shall assist in the administration of SVDA policy. In conjunction with the

officers, except the Results Secretary, they shall be advisors to the various League Divisions during sanctioned play.

**Section 8:** All checks issued by the SVDA must be signed by two of the authorized Board Officers.

**Section 9:** Withdrawals from any SVDA accounts must be made by any two (2) of the authorized Board Officers (President, Vice President, Secretary or Treasurer) after such a withdrawal has been approved by the Board or a majority of Members present at a General Meeting.

## Article IX - MEETINGS

**Section 1:** BOARD MEETING: Such meetings shall be composed of Board Members only and be subject to the provisions set forth in Article VII, Sections 1 and 2.

*EXCEPTION-* The Board may authorize invited guests to attend.

**Section 2:** PROTEST MEETING: Such meetings shall be subject to the provisions set forth in the Rules of Play currently in effect.

**Section 3:** CAPTAIN'S MEETING: Such meetings shall be composed of the Board and the Captains or a representative from each registered Team.

**Section 4:** GENERAL MEETING: A General Meeting shall be held prior to the awards presentation at the end of each season. One such meeting may be for the purpose of elections. An election meeting must be announced to the current SVDA Membership and all Sponsors at least seven (7) days prior to the meeting. The meeting announcement shall be posted on the SVDA Website ([www.SVDA.org](http://www.SVDA.org)) and at sponsoring establishments.

**Section 5:** RECALL MEETING: Recall meetings shall be held subject to the provisions set forth in Article XIV.

**Section 6:** SPECIAL GENERAL MEETING: Such meetings may be called by any Member for a specific purpose only. The specific purpose must be in writing and witnessed by the signature of at least 10% of the current Membership.

**Section 7:** Unless otherwise specified, all meetings shall be called at the discretion of the Board.

**Section 8:** Unless otherwise specified, meeting announcements must be posted on the SVDA website and at sponsoring establishments at least five (5) days in advance of the meeting.

**Section 9:** Persons other than the Sponsors using a Sponsoring establishment as their home address will not be included in any mailings decreed by the Board.

**Section 10:** It is the responsibility of each Member to maintain a current valid address with the Secretary and Results Secretary.

**Section 11:** Any Member may request to be a guest at a Board meeting. The request shall be made in writing to the Secretary to have the Member's item added to the next meeting agenda. Upon approval by the Board, the Secretary will notify the Member of the date, time, and place of the next Board meeting.

## Article X – ELECTIONS

**Section 1:** Elections shall take place after the winter season and prior to the summer season. The current Board shall announce the date, time and location of the election meeting at least forty-five (45) days in advance on the SVDA website and at sponsoring establishments.

**Section 2:** All elections shall be by secret ballot. It shall be the responsibility of the Secretary to construct such a ballot.

**Section 3:** There shall be two (2) separate ballots, one for the offices of President, Vice President, Secretary, Results Secretary, and Treasurer (Officers) and one for the eight Board Members-at-Large. Should more than two (2) candidates be nominated on the ballot for the officers, the following shall prevail:

- a. Any candidate receiving at least 50% of the votes shall be considered elected.
- b. Should (a) not prevail there will be a runoff between the two candidates receiving the highest number of votes on the first ballot.

**Section 4:** Those not elected as Officers of the Board may have their names added to the ballot for the eight (8) Members-at-large.

**Section 5:** On the ballot for the eight (8) Members-at-large, the candidates receiving the highest number of votes shall be considered elected. In the case of a tie, a runoff will be held.

**Section 6:** No Member may vote more than once per candidate per office per election.

**Section 7:** The Secretary shall call for candidates for all the existing Board positions no sooner than 45 days and no later than 30 days prior to the date scheduled for elections. Those Members wishing to place themselves in contention for an office or offices shall notify the Secretary in writing posted no later than 20 days prior to the date of the election. Such persons shall not be required to attend said meeting. Those persons shall be given the opportunity to state their qualifications. *EXCEPTION-* This Section is not applicable when conditions are those set forth in Article VII, Section 4.

**Section 8:** Nominations from the floor shall only be accepted for an office for which there is no candidate on the ballot. *EXCEPTION-* This Section is not applicable when conditions are those set forth in Article VII, Section 4. .

**Section 9:** As all ballots are deposited or collected, the Secretary or appointed Board Member shall verify the person voting is a current SVDA Member in good standing.

**Section 10:** The count of ballots shall be equal to the number of Members voting.

**Section 11:** If for any reason the election is not held in accordance with the By-Laws, the election is void. A new election will be held at the earliest possible date.

**Section 12:** The entire Board shall help make the election process follow the By-Laws established.

## Article XI – GENERAL

**Section 1:** These By-Laws may be amended at a General Meeting. A two thirds (2/3) majority of the Members in attendance shall be required to enact an amendment.

**Section 2:** Rules and regulations to supplement these By-Laws shall be devised for the purpose of clarity and uniformity. Addition and changes may be made in accordance with the provisions set forth in Section 1 of this Article.

**Section 3:** The order of business and/or procedures of any meeting called or any subject not covered by these By-Laws or noted in Board Minutes shall be subject to the current "Robert's Rules of Order". However, should there be a conflict with these By-Laws and or Rules, the latter shall apply.

**Section 4:** Any and all correspondence involving the League and tournaments shall be addressed to the SVDA Post Office Box or by email/website form. . *EXCEPTION-* Results and/or change of address will be mailed to the Results Secretary.

**Section 5:** All printed material mailed or handed out on behalf of the SVDA shall be proof read and approved by at least two (2) Board Members before final printing or mailing. Exception- Weekly results mailings.

## Article XII – CONTRACTS AND AGREEMENTS



**Section 1:** The Board shall have the authority to enter into contracts and agreements in the name of the SVDA.

**Section 2:** The President and/or Vice President shall have the authority to sign contracts and agreements on behalf of the SVDA.

**Section 3:** Any and all master/original artwork or templates used for SVDA purposes shall be considered property of the SVDA. No authorized usage without a Board vote.

## Article XIII – EXPENSES

**Section 1:** Any Member authorized by the Board to incur an expense is to be reimbursed for all expenses incurred in the name of the SVDA.

**Section 2:** All expenses are subject to approval by a majority of the Board Members in attendance at a Board Meeting.

## Article XIV – RECALL OF BOARD MEMBERS

**Section 1:** Any Board Member may be recalled from office by a two-thirds (2/3) majority of those present at a Board or General Meeting. Members other than Board Members may institute a recall under the provisions set forth in Article IX, Section 6.

**Section 2:** Any Board Member recalled by the Board may appeal under the provisions set forth in Article IX, Section 6 (Special General Meeting). Such appeals must be in writing and received by the Secretary no later than fifteen (15) days after the Board's recall ruling. There can be no further appeal.

**Section 3:** Recall voting shall be done by secret ballot.

**Section 4:** Should recall take place at a General Meeting, it shall be immediately followed by an election to fill the vacancy(s) created. If the President is recalled, the office shall be assumed by the Vice President after which a new Vice President shall be elected. If the successful candidate is a Board Member, a subsequent ballot shall be held to fill the new vacancy.

**Section 5:** Any Board Members who are recalled will not be eligible for a period of three (3) years from the date of recall.

**Section 6:** Should the President be recalled and appeal his/her case, his/her duties shall be assumed by the Vice President from the date of petition until a final determination is made at a

Special General Meeting. In the absence of the Vice President, the duties shall be assumed by the Senior Board Member in attendance.

## Article XV – POLICY

**Section 1:** Policy changes, temporary rulings and general information may be announced on the weekly results sheets or a supplementary sheet or other media platform easily accessible to the Members. These policies will be considered to be in force immediately. It is the responsibility of each Member to read these announcements. Note: Team Captains are responsible for obtaining information from these announcements and conveying the information to their Team Members.

**Section 2:** Addendum and changes shall be communicated to current Sponsoring establishments Sponsor's establishment within seven (7) days of proposed changes. These addendum and changes may be ratified as set forth in Article XI, Section 1.

END OF BY-LAWS