

SACRAMENTO VALLEY DARTING ASSOCIATION

BY-LAWS



PROPOSED MARCH 2025

Article I – NAME

Section 1: The name of the organization shall be Sacramento Valley Darting Association (SVDA).

Article II – DEFINITIONS

Section 1: Whenever the initials SVDA are used in these By-Laws they shall mean Sacramento Valley Darting Association.

Section 2: Whenever the word Board is used it shall mean the offices described in Article VI, Section 1.

Section 3: Whenever the word Sponsor is used it shall mean owner(s) or authorized responsible person(s) of an establishment supporting a SVDA Team and hosting sanctioned League play. There shall be two types of Sponsors;

- 1) Sponsor for profit- a business owner who directly profits from hosting a SVDA sanctioned Team or event through the sale of food, beverage, dart supplies or services;
- 2) Non Profit Sponsor- an authorized responsible person(s) hosting an SVDA sanctioned team or event at their privately owned property.

Section 4: Whenever the word Neutral is used it shall mean a person not involved in the Team, location or division under discussion.

Section 5: Whenever the term Senior Board Member is used it shall mean the executive board member having served the most terms on the Board.

Section 6: Whenever the word League is used it shall mean darts played by teams under the sanction of the SVDA.

Section 7: Whenever the word Team is used it shall mean a group of at least four members in good standing of the SVDA formed for the purpose of participating in League darting activities.

Section 8: Whenever the word Member is used it shall mean a person in good standing with the League who is financially current and not on probation or other disciplinary action from the League.

Section 9: The Rules of Play are a dynamic set of guidelines that may change each season and are reviewed during board meetings. Adjustments to the Rules of Play do not require a membership vote.

Article III – OBJECTIVES

Section 1: The objectives of the SVDA shall be to promote darts, coordinate the function and activities of darts, sanction League play according to the rules in effect as well as to establish and maintain friendly relationships with similar organizations.

Section 2: The SVDA shall be a non-profit, non-political and non-sectarian organization.

Article IV – FEES

Section 1: Membership and Sponsor fees shall be established by members of the SVDA at General Meetings.

Section 2: Membership fees shall be applicable for a period of one (1) season. Dates for sign-ups shall be set by the current Board. An applicant shall be considered to be a properly registered Member of the SVDA when, within current policies, his/her sign up information and appropriate Membership or any other appropriate fee has been received by the Treasurer and Results Secretary.

Section 3: Sponsor fees shall be applicable each season. Sponsor fees shall be paid at or before the Captain's Meeting. Teams whose Sponsor's fee is not paid for the season may not play until the money is received.

Section 3: Sponsor fees are required each season and must be paid during the current season. If a Sponsor's fee is not paid, teams associated with that Sponsor will be ineligible to play at that location in the following season until the balance is settled.

Section 4: Membership fees equal in number to that of a complete Team for the season being entered must accompany each Sponsor fee. A Sponsor shall pay a fee for each SVDA Team it Sponsors. All fees are due at the Sign-up meeting prior to each season. Member or Sponsor fees not received by the Captain's meeting may result in the Member or Team being ineligible for that season of play.

Section 4: Membership fees are due at the Sign-Up meeting before the season begins. Any Member who has not paid by the Captain's meeting will not be considered part of the Team and will be ineligible to play. If a team forfeits during a season, they are ineligible for a refund of their

membership dues; however, this decision may be appealed to the Board for review. Membership fees may be reimbursed on a case-by-case basis.

Section 5: Teams changing home locations during the course of a season, for reasons other than expulsion, or closing of the location shall reimburse that Sponsor at a rate of \$5.00 per remaining home match. Such a reimbursement shall not exceed the total fee posted by the Sponsor. Such Team shall not be permitted to continue to play unless the Board has been advised by the affected Sponsor that such reimbursement has been made.

Section 5: If a team voluntarily changes its home location during the season, the affected Sponsor will be reimbursed from their Sponsor fee at a rate of \$10.00 per remaining home match. If a team is forced to relocate for any involuntary reason, the Board will review the situation and determine any reimbursement on a case-by-case basis. In all cases, the team must notify the Results Secretary within 72 hours. The team will not be permitted to continue play unless the Board has been notified.

Section 6: Sponsors will not be permitted to sign-up a Team until previous seasons Sponsor's fees have been paid. - Removed and added into Section 3

Section 7: Teams who have not paid all applicable fees will be subject to a three (3) point penalty per week not paid. - Removed and added to Section 4.

Article V – MEMBERSHIP

Section 1: Membership is open to anyone who shows interest in the game of darts.

Section 2: All memberships are subject to approval by the Board.

Section 3: Membership may be terminated or restricted by a majority vote of the Board if a Member causes disharmony or engages in conduct that disrupts order, sportsmanship, or discipline (refer to Rules of Play, Article 6). A Member may appeal the Board's decision to a committee of at least five (5) Neutral Captains, selected by lot. Appeals must be submitted in writing via email and received by the Secretary within seven (7) days of the Board's ruling. Upon receiving an appeal, the Secretary will arrange a meeting location and notify the Neutral Captains within three (3) days. No further appeals will be permitted.

Section 5: In the event of forfeits and withdrawals, any board members or parties whose division may be affected by the outcome should be excluded from discussions regarding the next course of action.

Section 6: An Associate Membership in the SVDA shall be available upon approval by the Board. An Associate Member has all the rights of a full Member but does not participate in League play. The fees for an associate Membership shall be two thirds (2/3) of that for a full Membership.

Article VI - THE BOARD

Section 1: The Board shall be composed of the President, Vice-President, Secretary, Treasurer, Results Secretary, and anywhere from minimum two (2) to a maximum of eight (8) additional Members-at-large.

Section 1: The Board shall be composed of the President, Vice-President, Secretary, Treasurer, Results Secretary, and anywhere from minimum two (2) to a maximum of eight (8) additional Members-at-large.

Section 2: When a Board vacancy occurs, sufficient additions shall be made in accordance with Section 5 of this Article to bring Board membership up to the total of thirteen (13). Such additions must be made no later than the next regular monthly Board Meeting following the creation of the vacancy. No joint offices may be held.

- **If the vacancy is for President:** It shall be filled by the Vice President.
- **If the vacancy is for Vice President:** It shall only be filled by an individual who:
 - Served on the SVDA Board for the most recent previous term.

Section 2: When a Board vacancy occurs, the Board will determine whether the position needs to be filled. If it is decided that the vacancy should be filled, actions will be taken in accordance with Section 5 of this Article to appoint new Board members. No joint offices may be held.

- **If the vacancy is for President:** It shall be filled by the Vice President.
- **If the vacancy is for Vice President:** It shall only be filled by an individual who:
 - Served on the SVDA Board for the most recent previous term.

Section 3: The Board shall be elected for a period of two (2) years and shall take office no later than one (1) week from the date of the election.

Section 4: No For Profit Sponsor shall serve as a Board Member. *EXCEPTION:* Those Board Members becoming For Profit Sponsors after the date of election shall be permitted to complete their term of office.

Section 5: Board vacancies may be filled by the President provided the following criteria are met:

- The vacancies in question are not the result of recall proceedings authorized under Article XIV.

- Volunteers are called for via written notice to each Sponsoring establishment posted at least ten (10) days prior to the date of the Board meeting at which such additions are to be made.
- The names of all applicants are submitted to the Board.
- The proposed Member was eligible for office at the preceding election.
- The majority of the Board approves the appointment.

Section 5: Board vacancies may be filled by a majority of the board, provided the following criteria are met:

- The vacancies are not the result of recall proceedings authorized under Article XIV.
- The SVDA posts open positions on its website and active social media platforms at least ten (10) days prior to the Board meeting where appointments will be made.
- The names of all applicants are submitted to the Board.
- The proposed Member was eligible for office in the preceding election.
- A majority of the Board approves the appointment.

Section 6: A Board Member automatically resigns when he/she fails to appear, unexcused, at three (3) meetings. In cases of extreme circumstances, absences may be excused subject to a majority of Board Members. Board and general meetings scheduled for the same night shall be considered one (1) meeting.

Section 6: A Board Member will be considered to have automatically resigned after three (3) unexcused absences from meetings during the 2 year term.. However, absences due to **extreme circumstances**—such as a severe illness or injury, hospitalization, a death in the immediate family, or a natural disaster—may be excused with approval from a majority of the Board. Board and general meetings scheduled on the same night shall be considered one (1) meeting.

Section 7: Board Members resigning as per Section 6 of this Article, shall not be permitted to run for office at the subsequent election.

Section 8: A Board Member may resign from their position at any time. The resignation must be submitted in writing and include the date, reason for resignation, and the resigning member's signature. The resignation may be emailed or texted to the Secretary or delivered in person.

Article VII – BOARD DUTIES/QUORUM

Section 1: The Board shall meet at least once per month, with meetings called to order by the President. Meetings may be held in person or, if approved by the majority of the Board, via video conferencing. Email communication may be used for agenda items.

Board members must receive notice of the meeting at least three (3) days in advance. If notice is not received within this timeframe, the absence will be excused. Members may also request to be excused by notifying the Secretary no later than two (2) hours before the meeting begins. Failure to provide notice will result in an unexcused absence.

Section 2: Board meetings shall have a time limit of two and one half (2 1/2) hours from the time the meeting is called to order. A maximum of 15 minutes shall be allowed for the purpose of completing a point under discussion. This section may be waived by unanimous vote of the Members in attendance.

Section 3: Seven (7) Members in attendance shall constitute a Quorum. In the absence of the President and Vice President, the Secretary, followed by the Treasurer shall assume the Chair. An executive board member must be present.

Section 3: A quorum shall consist of the President or Vice President, plus a majority of the Board Members, defined as **the total number of Board Members divided by two, plus one (rounded up if necessary)**. The President or Vice President must be in attendance for the quorum to be valid. In the event of excused absences from both the President or Vice President any Executive Officer can run the meeting,

Section 4: Should two (2) consecutive Board meetings, scheduled as per Section 1 of this Article fail to produce a Quorum, the Board shall be considered dissolved. It shall be the responsibility of those Members attending the second such meeting to arrange and call for an Election Meeting within thirty (30) days. They shall also be responsible for ensuring the success and continuity of the SVDA until such time as the new Board takes office.

Article VIII – DUTIES OF THE OFFICERS

Section 1: PRESIDENT: The President shall preside at all meetings. The President should remain fair and impartial, protect the rights of all the members and keep order in debates, ensuring fairness on both sides. He/she may vote only to break a tie. His/her signature will be one of the valid signatures on both the checking and savings accounts.

Section 2: VICE PRESIDENT: The Vice President shall assist the President in maintaining the efficiency of the operation, and in the absence of the President, he/she shall assume the duties normally performed by the President. The Vice President is also maintain communication between the SVDA and the sponsors. His/her signature will be one of the valid signatures on the checking and savings accounts.

Section 3: Should both the President and Vice President take leave of office, the Senior Board Member (Article 2, Section 5) shall assume the duties of the President with the provision that he/she shall call an election meeting within thirty (30) days of their leaving office.

- **Vacancies:**

- The President position shall only be filled by the Vice President.
- The Vice President position shall only be filled by an individual who:
 - Served on the SVDA Board for the most recent term, and
 - Was eligible at the last election.

Section 4: SECRETARY: The Secretary will record the minutes of all meetings, prepare the meeting agenda, handle league correspondence and distribute all meeting notices. The secretary also maintains the official documents of the organization, including the by-laws, rules of play, correspondence, meeting agendas and meeting minutes. The secretary keeps the by-laws and other governing documents up-to-date with any changes made through the amendment process. His/her signature will be one of the valid signatures on the checking and savings accounts.

Section 5: TREASURER: The Treasurer will have custody of all SVDA funds and shall promptly deposit all monies received. He/she shall be responsible for the collection of fees.. He/she will be required to submit a monthly Treasurer's report to the Board. His/her signature will be one of the valid signatures on the checking and savings accounts. The Treasurer, at the direction of the Board, shall submit the books for audit as requested.

Section 6: RESULTS SECRETARY: Duties consist of receiving and compiling results of the weekly matches from the Team Captains; ensure that the results are made available to each Team Captain each week.

Section 6: League Operation Officer: Duties consist of running sign-ups, creating the list of rostered players, setting up and maintaining DartConnect and the schedule. The League Operation Officer prepares the Captains' packets and runs the Captains' Meeting. Additionally, he/she receives and compiles the results of the weekly matches from the Team Captains, ensuring that the results are made available to each Team Captain each week. The Results Secretary is also responsible for determining and enforcing penalties and notifying Captains of matches and any penalties assessed via DartConnect on the website/app.

Section 7: BOARD MEMBERS-AT-LARGE: Sufficient Board Members-at Large as required per Article VI, Section 1 shall assist in the administration of SVDA policy. In conjunction with the officers, except the Results Secretary, they shall be advisors to the various League Divisions during sanctioned play.

Section 7: Duties to help oversee and enforce SVDA policies. They work alongside the League Operation Officer to support and provide guidance to different league divisions during the season. Their role is to assist with league administration and ensure everything runs smoothly.

Section 8: All checks issued by the SVDA must be signed by two of the authorized Board Officers.

Section 9: Withdrawals from any SVDA accounts must be made by any two (2) of the authorized Board Officers (President, Vice President, Secretary or Treasurer) after such a withdrawal has been approved by the Board or a majority of Members present at a General Meeting.

Article IX - MEETINGS

Section 1: BOARD MEETING: Such meetings shall be composed of Board Members only and be subject to the provisions set forth in Article VII, Sections 1 and 2. *EXCEPTION-* The Board may authorize invited guests to attend with 3 days prior notice.

Section 2: PROTEST MEETING: Such meetings shall be subject to the provisions set forth in the Rules of Play currently in effect.

Section 3: CAPTAIN'S MEETING: Such meetings shall be composed of the Board and the Captains or a representative from each registered Team.

Section 4: GENERAL MEETING: A General Meeting shall be held immediately prior to the awards presentation at the end of each season.

One such meeting may be for the purpose of elections. An election meeting must be announced to the current SVDA Membership and all Sponsors at least seven (7) days prior to the meeting. The meeting announcement shall be posted on the SVDA Website and on active social media.

Section 5: RECALL MEETING: Recall meetings shall be held subject to the provisions set forth in Article XIV.

Section 6: SPECIAL GENERAL MEETING: Such meetings may be called by any Member for a specific purpose only. The specific purpose must be in writing and witnessed by the signature of at least 10% of the current Membership.

Section 7: Unless otherwise specified, all meetings shall be called at the discretion of the Board.

Section 8: General meeting announcements must be posted on the SVDA website and on active social media at least five (5) days in advance of the meeting.

Section 9: Persons other than the Sponsors using a Sponsoring establishment as their home address will not be included in any mailings decreed by the Board.

Section 10: It is the responsibility of each Member to maintain a current valid email address and phone number with the Secretary..

Section 11: Any Member may request to be a guest at a Board meeting. The request shall be made in writing, text or email to the Secretary to have the Member's item added to the next meeting agenda. Upon approval by the Board, the Secretary will notify the Member of the date, time, and place of the next Board meeting.

Article X – ELECTIONS

Section 1: Elections shall take place after the winter season and prior to the summer season. The current Board shall announce the date, time and location of the election meeting at least forty-five (45) days in advance on the SVDA website and on any active social media.

Section 2: All elections shall be by secret ballot. It shall be the responsibility of the Secretary to construct such a ballot.

Section 3: There shall be two (2) separate ballots, one for the offices of President, Vice President, Secretary, Treasurer, and Results Secretary (Officers) and one for the eight Board Members-at-Large. Should more than two (2) candidates be nominated on the ballot for the officers, the following shall prevail:

- a. Any candidate receiving at least 50% of the votes shall be considered elected.
- b. Should (a) not prevail there will be a runoff between the two candidates receiving the highest number of votes on the first ballot.

Section 4: Those not elected as Officers of the Board may have their names added to the ballot for the eight (8) Members-at-large.

Section 5: On the ballot for the eight (8) Members-at-large, the candidates receiving the highest number of votes shall be considered elected. In the case of a tie, a runoff will be held.

Section 6: No Member may vote more than once per candidate per office per election.

Section 7: The Secretary shall call for candidates for all the existing Board positions no sooner than 45 days and no later than 30 days prior to the date scheduled for elections. Those Members wishing to place themselves in contention for an office or offices shall notify the Secretary in email or text, posted no later than 20 days prior to the date of the election. Such persons shall not be required to attend said meeting. Those persons shall be given the opportunity to state

their qualifications. *EXCEPTION-* This Section is not applicable when conditions are those set forth in Article VII, Section 4.

Section 8: Nominations from the floor shall only be accepted for an office for which there is no candidate on the ballot. *EXCEPTION-* This Section is not applicable when conditions are those set forth in Article VII, Section 4. .

Section 9: As all ballots are deposited or collected, the Secretary shall verify the person voting is a current SVDA Member in good standing.

Section 10: The count of ballots shall be equal to the number of Members voting. It is the Secretary's duty to collect and confirm the votes.

Section 11: If for any reason the election is not held in accordance with the By-Laws, the election is void. A new election will be held at the earliest possible date.

Section 12: The entire Board shall help make the election process follow the By-Laws established.

Article XI – GENERAL

Section 1: These By-Laws may be amended at a General Meeting. A two thirds (2/3) majority of the Members in attendance shall be required to enact an amendment.

Section 2: Rules and regulations to supplement these By-Laws shall be devised for the purpose of clarity and uniformity. Addition and changes may be made in accordance with the provisions set forth in Section 1 of this Article.

Section 3: The order of business and/or procedures of any meeting called or any subject not covered by these By-Laws or noted in Board Minutes shall be subject to the current "Robert's Rules of Order". However, should there be a conflict with these By-Laws and or Rules, the latter (Robert's Rules of Order) shall apply.

Section 4: Any and all correspondence involving the League and tournaments shall be addressed to the SVDA Post Office Box. *EXCEPTION-* Results and/or change of address will be mailed to the Results Secretary.

Section 4: Any and all correspondence involving the League and tournaments shall be addressed to the SVDA or by email/website form. *EXCEPTION-* Results and/or change of address will be emailed to the League Operation Officer.

Article XII – CONTRACTS AND AGREEMENTS

Section 1: The Board shall have the authority to enter into contracts and agreements in the name of the SVDA. A copy of the contract must be given to all board members.

Section 2: The President and/or Vice President shall have the authority to sign contracts and agreements on behalf of the SVDA.

Section 3: Any and all master/original artwork or templates used for SVDA purposes shall be considered property of the SVDA. No authorized usage without a Board vote.

Article XIII – EXPENSES

Section 1: Any Member authorized by the Board to incur an expense is to be reimbursed for all expenses incurred in the name of the SVDA.

Section 2: All expenses are subject to approval by a majority of the Board Members in attendance at a Board Meeting.

Article XIV – RECALL OF BOARD MEMBERS

Section 1: Any Board Member may be recalled from office by a two-thirds (2/3) majority of those present at a Board or General Meeting. Members other than Board Members may institute a recall under the provisions set forth in Article IX, Section 6.

Section 2: Any Board Member recalled by the Board may appeal under the provisions set forth in Article IX, Section 6 (Special General Meeting). Such appeals must be in writing and received by the Secretary no later than fifteen (15) days after the Board's recall ruling. There can be no further appeal.

Section 3: Recall voting shall be done by secret ballot.

Section 4: Should recall take place at a General Meeting, it shall be immediately followed by an election to fill the vacancy(s) created. If the President is recalled, the office shall be assumed by the Vice President after which a new Vice President shall be elected. If the successful candidate is a Board Member, a subsequent ballot shall be held to fill the new vacancy.

Section 5: Any Board Members who are recalled will not be eligible for a period of three (3) years from the date of recall.

Section 6: Should the President be recalled and appeal his/her case, his/her duties shall be assumed by the Vice President from the date of petition until a final determination is made at a Special General Meeting. In the absence of the Vice President, the duties shall be assumed by the Senior Board Member in attendance.

Article XV – POLICY

Section 1: Policy changes, temporary rulings and general information may be announced on the weekly results sheets or a supplementary sheet or other media platform easily accessible to the Members. These policies will be considered to be in force immediately. It is the responsibility of each Member to read these announcements. *Note:* Team Captains are responsible for obtaining information from these announcements and conveying the information to their Team Members.

Section 2: Addendum and changes shall be communicated to current Sponsoring establishments Sponsor's establishment within seven (7) days of proposed changes. These addendum and changes may be ratified as set forth in Article XI, Section 1.

END OF BY-LAWS